
NOTICE OF MEETING

CABINET MEMBER FOR CULTURE, LEISURE AND SPORT

FRIDAY, 27 JANUARY 2017 AT 9.00 AM

THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL

Telephone enquiries to Lisa Gallacher 02392834056

Email: lisa.gallacher@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

CABINET MEMBER FOR CULTURE, LEISURE AND SPORT

Councillor Linda Symes (Conservative)

Group Spokespersons

Councillor Lee Hunt, Liberal Democrat

Councillor Stephen Morgan, Labour

Councillor Julie Bird, UK Independence Party

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

A G E N D A

- 1 Apologies for absence**
- 2 Declarations of interest**

3 Parks and Seafront Fees and Charges (Pages 5 - 22)

Purpose of report

To seek approval for changes to the fees and charges levied for the use of Parks, Recreation and Seafront facilities for 2017-18.

RECOMMENDED

- (1) That the fees and charges be approved in accordance with the attached schedules (Appendix 1 - Schedule A).**
- (2) That the Cabinet Member agree for the Performing Right Society Charges to be passed onto Commercial Events for them to meet their costs directly for events and activities taking place on PCC land**

4 The Arthur Conan Doyle Collection (Pages 23 - 30)

Purpose of report

This report sets out to inform and update the Cabinet Member on the progress linked to the Arthur Conan Doyle Collection both in relation to the delivery of the Heritage Lottery Funded (HLF) bid in partnership with the Royal National Institute of the Blind (RNIB), the outline Education and Outreach plan for the Collection going forwards and the anticipated.

RECOMMENDED

- (1) To acknowledge the work of the HLF funded project in partnership with the RNIB and especially the ability of the project to be developing such innovative work**
- (2) To deliver the detailed Education and Outreach programme as detailed in Appendix A and to continue this work into 2017/18.**
- (3) To continue to work with Tim Rusby of the Visitor Attraction Company to develop feasibility options for the delivery of a Portsmouth based Sherlock Holmes Experience and the need for the development of external funding bids.**

5 Revenue Grants 2017/18 (Pages 31 - 34)

Purpose of report

To inform the Cabinet Member out the outline funding levels for the Revenue Grant payments to cultural organisations for the financial year 2017/18

following the outline budget agreement at the Full Council meeting on 13th December 2016.

RECOMMENDED

To confirm the details of the funding levels which have previously been agreed by Members at Full Council for cultural organisations for the financial year 2017-18.

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

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Title of meeting:	Culture, Leisure and Sport Decision Meeting
Date of meeting:	27 January 2017
Subject:	Parks and Seafront Fees and Charges
Report by:	Director of Culture and City Development
Wards affected:	All
Key decision:	No
Full Council decision:	No

1. Purpose of report

- 1.1 To seek approval for changes to the fees and charges levied for the use of Parks, Recreation and Seafront facilities for 2017-18.

2. Recommendations

- 2.1 **That the fees and charges be approved in accordance with the attached schedules (Appendix 1 - Schedule A).**
- 2.2 **That the Cabinet Member agrees for the Performing Right Society Charges to be passed onto Commercial Events for them to meet their costs directly for events and activities taking place on PCC land.**

3. Background

- 3.1 In line with Audit Commission recommendations and Financial Rules our fees and charges have been reviewed and market rates applied where appropriate. See Appendix 1 Charges for 2017/18.

3.2 Hire of Seafront Equipment

- 3.2.1 Equipment is available for those smaller organisers who may need to hire event equipment to support their event. This may range from hire of smaller items such as traffic cones and crowd barriers to larger items such as generators and marquees.

PCC offer this service to support the smaller and medium sized event organisers who may not be in a position to purchase the items for one off events or have suitable storage.

3.2.2 Therefore, the intention in 2017/18 is to apply only the rate of inflation to current charges (at 1.2%: Consumer Price Index CPI) as an average rate, with some items slightly lower than CPI and others slightly higher and to round off amounts for ease of charging.

3.2.3 Following research of those authorities who offer a similar service, the standard chairs and deck chairs hire fees have increased higher than the rate of inflation but we have replaced and purchased new stocks of chairs to ensure they are of a higher quality and are safe for public use. In addition, there is a 10 % discount available for all charitable organisations on all equipment hire. Please refer to Appendix 1 Schedule A for details of these charges.

3.3 Site Fees

3.3.1 All events including live or recorded music are required to have a licence by the Performing Rights Society (PRS). Currently the Council absorbs all the PRS charges for events on our land with the exception of the larger-scale events such as Mutiny Festival and Victorious Festival who have their own PRS Licences. The PRS fee per event is calculated by a range of factors including event capacity and number of days.

3.3.2 We wish to propose for any future commercially operated events, that include live or recorded music, the organiser is required to arrange their own licence directly with PRS and that they directly meet any PRS associated costs, before their event can be permitted to go ahead. Please refer to Appendix 1 Schedule A for details of these charges.

3.4 Poster Sites

3.4.1 Research tells us that one of the best ways organisations can connect with the public is to use a medium such as poster boards, to raise their profile and to manage their campaign messaging.

PCC manage advertising sites located at strategic points across the city, to capture over 200,000 Portsmouth residents, 6,500 city businesses, and almost 23,000 students and to connect with over 9.4 million annual visitors.

3.4.2 There are 34 A1 poster board sites and 7 "entrance to city" boards all of which have recently been replaced and repaired to ensure they are of a high quality and clearly visible .

3.4.3 This is an affordable medium for all types of business to advertise their message and to raise their profile. There was an increase in charges in 2016/17 of 6.5% and following a recent benchmarking exercise our current pricing policy appears to be in line with most local authorities offering a similar service. Therefore, the intention in 2017/18 is to apply only 1.2% CPI as an average rate overall, with the ETC boards slightly below the rate of inflation and the A1 boards are slightly above. Please refer to Appendix 1 Schedule A for details of these charges.

- 3.4.4 As the Parks and Opens Spaces services is now part of Culture and City Development, the service will be working closer together to proactively encourage the use of poster sites by actively discouraging flyposting and stickering across our parks and open spaces.

3.5 Beach Huts

- 3.5.1 The fees increase of 2016/17 ensured Portsmouth is now in line with other local authority charging frameworks who offer a similar service. Therefore, the recommendation in 2017 is to maintain current fees and to increase annual hire by CPI only. Non-resident charging will remain at the current differential of 81% more than resident's fees and will also increase by CPI.
- 3.5.2 Following an internal and external survey of all 3 beach hut sites in 2016, a two year maintenance programme has been developed to ensure all beach huts are to a "good" standard inside and out. This work has already begun; two urgent repairs and replacements have been completed to doors and thresholds at the Lumps Fort site. The carpentry, security, rendering and painting work will continue early in the New Year ready for the start of the season.
- 3.5.3 A complete refurbishment of the two weekly beach huts will be included in the winter maintenance programme early in 2017. The exterior and interior will be fully refurbished, painted; flooring laid and will be fully equipped. They will also include visitor information on events and attractions along the seafront and will be maintained throughout the season by the seafront team. The proposal for the weekly beach huts is to apply a 20% increase to current charges as the current hire fees are not on par with other local authorities. This increase will bring the fees in line with most authorities with a similar quality.
- 3.5.4 It is also suggested to introduce a change to the costing model in 2017/18. A trial charge will be introduced for the winter months, from the 1st October to 30th April, at a reduced rate of £30.00 for weekly hire. Leisure card holder discount will remain throughout the season, set at 40 % discount, to continue to encourage use from lower income families and the weekly huts will be marketed to the Leisure Card database. Please refer to Appendix 1 Schedule A for details of these charges.

3.6 Parks Site Fees and Fitness Operator Fees

- 3.6.1 The recommendation is to increase fees and charges by the Consumer Price Index inflation rate (figures rounded).

3.7 Sports Pitches

- 3.7.1 The recommendation is to increase fees and charges by the Consumer Price Index inflation rate (figures rounded to the nearest £0.05).

3.8 Great Salterns Golf Course

- 3.8.1 Great Salterns Golf Course continues to produce a net income for the council. Golfers pay for their round either by purchasing a season ticket, or by purchasing a 'pay-and-play' green fee.
- 3.8.2 It is the view of the course professional that charges are broadly at the 'correct rate' that the market will bear, taking into account the offer at Great Salterns Golf Course within the local market.
- 3.8.3 It is recommended that, rather than applying inflationary increases, any increases are carefully targeted where opportunities are identified. Weekend green fees have been unchanged since April 2014 and it is recommended that adult and senior citizen week weekend green fees are increased by £2. It is not proposed to increase the junior weekend green fees.

Standard (peak-time) green fees	2016/17	2017/18
Adult weekday	£17	£17
Adult weekend	£20	£22
Senior citizen weekday	£14	£14
Senior citizen weekend	£16	£18
Junior weekday	£10	£10
Junior weekend	£12	£12

4. Reasons for recommendations

- 4.1 Charges have been reviewed and adjusted, where appropriate, to reflect the rates currently being charged in the market, maximising income, but also ensuring value for money and retaining discounted rates where possible to charitable organisations and Leisure card holders.
- 4.2 Site fees have been reviewed to ensure that a commercially appropriate fee for the hire of PCC land is charged.
- 4.3 We believe it is acceptable for commercially organised events to meet the costs of their Performing Rights Society charges directly at no detriment to their events.

5. Equality impact assessment (EIA)

- 5.1 An equality impact assessment is not required as the recommendations to not have a negative impact on any of the protected characteristics as described in the Equality Act 2010. This is an annual review of the fees and charges and as such there is not a change of policy.

6. Legal comments

- 6.1 The Council has power to make the charges referred to in this report. The levels of the charges are not prescribed and can be set in line with market rates and considerations in the Council's discretion.

7. Director of Finance comments

- 7.1 The fees and charges have been reviewed to improve clarity for customers and have taken into account the need to maximise income whilst ensuring that services remain competitive.

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Signed by:
Stephen Baily
Director of Culture and City Development

Appendices:

Appendix 1 - Schedule A - Seafront, sports pitch and site hire charges 2017/18

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by on

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Signed by:
Cabinet Member for Culture, Leisure and Sport

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APPENDIX 1

Schedule A

CITY DEVELOPMENT AND CULTURAL SERVICES
CHARGES FOR 2017/18

(To be operative from 1 April 2017 unless otherwise stated)

1 1 CPI November 2016 1.20%

	CHARGES		CHARGES			
	2016/17		2017/18			
	Base rate	Base rate + 20.0% VAT	Base rate	Base rate + 20.0% VAT	Increase	
SEAFRONT MANAGEMENT CHARGES (Increases already approved by full council)						
						Includes Roundings
SUN HUTS						
ANNUAL SUN HUTS RESIDENT	806.00	967.20	815.67	978.00	1.20%	1.12%
ANNUAL SUN HUTS NON RESIDENT	1,465.00	1,758.00	1482.58	1,779.00	1.20%	1.19%
WEEKLY SUN HUT RESIDENT - Summer Use (Between 1st May to 31st September)	110.00	132.00	132.00	159.00	20.00%	20.45%
LEISURE CARD HOLDERS (Weekly Sun Huts Only As Above)	66.00	79.20	79.00	95.00	19.70%	19.95%
WEEKLY SUN HUT RESIDENT - Winter Use (Between 1st October to 30 April)			25.00	30.00		
LEISURE CARD HOLDERS (Weekly Sun Huts Only)			12.50	15.00		
ANNUAL SUN HUTS (Charge for refrigerator)	29.00	34.80	29.35	35.50	1.20%	2.01%
HIRE OF EVENT EQUIPMENT PER EVENT						
Trestle Tables - each	6.25	7.50	6.33	7.60	1.20%	1.33%
Chairs - each	2.58	3.10	2.61	3.50	1.20%	13.05%
Deckchairs - each	2.83	3.40	2.86	3.50	1.20%	3.06%
Pins (10)	4.58	5.50	4.63	5.50	1.20%	0.07%
Tape - 25m	4.38	5.25	4.43	5.30	1.20%	0.95%
Crowd Barriers - each	4.13	4.95	4.18	5.00	1.20%	1.01%
Generator	27.54	33.05	27.87	34.00	1.20%	2.88%
Traffic Cones - each	0.75	0.90	0.76	1.00	1.20%	11.11%
Dais	35.88	43.05	36.31	44.00	1.20%	2.21%
Marquee 20x40	377.50	453.00	382.03	460.00	1.20%	1.55%
Marquee 20x30	334.17	401.00	338.18	410.00	1.20%	2.24%
* 10% reduction for charitable organisations						
SITE FEES - PER DAY (CHARITY EVENTS)						
Castle Field/Southsea Common/Bandstand - per day - local charity	360.00		365.00		1.39%	
Castle Field/Southsea Common/Bandstand - per day - national charity	600.00		610.00		1.67%	
Deposit per Event (Minimum)	300.00		305.00		1.67%	
SITE FEES - PER DAY (COMMERCIAL EVENTS)						
Seafront - per day (Minimum) up to 4,999 ticket sales	2,000.00		2025.00		1.25%	
Seafront - per day up to 9,999 ticket sales + negotiated % tickets and/or concession income	2,000.00		2025.00		1.25%	
Seafront - per day up to 14,999 ticket sales + negotiated % tickets and/or concession income	2,500.00		2530.00		1.20%	
Seafront - per day up to 19,999 ticket sales + negotiated % tickets and/or concession income	3,000.00		3035.00		1.17%	
Seafront - per day up to 29,999 ticket sales + negotiated % tickets and/or concession income	4,000.00		4050.00		1.25%	
Seafront - per set up day	500.00		505.00		1.00%	
Seafront - per strike down day	500.00		505.00		1.00%	
Deposit per Event (Minimum)	On application		On application			
HELICOPTERS - Landing Charge	On application	On application	On application	On application		
POSTERS						
A1 - per poster per week (10+)	4.45	5.34	4.51	5.40	1.35%	1.12%
A1 - per poster per week (5-9)	5.50	6.60	5.60	6.70	1.82%	1.52%
Entrance to City boards- per poster per week	37.50	45.00	37.95	45.50	1.20%	1.11%

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Schedule A

CITY DEVELOPMENT AND CULTURAL SERVICES CHARGES FOR 2017/18

1.20%

CHARGES 2016/17	CHARGES 2017/18
Base rate	Base rate

PARKS MANAGEMENT CHARGES

SITE FEES

			Increase - Roundings
Local event for local people	FREE	FREE	
Small free community / local charity event (less than 50 people)	FREE	FREE	
Event for up to 250 people - non-charity	180.00	182.00	1.11%
Event for up to 250 people - community / charity	90.00	91.00	1.11%
Events for over 250 people	on application	on application	
- guide minimum price - non-charity	360.00	364.00	1.11%
- guide minimum price - charity	180.00	182.00	1.11%
Commercial events	on application	on application	
- guide price - see seafront charges			
Deposit	250.00	250.00	
a refundable deposit is often not required and based on the likelihood of the event causing damage taking into account the following factors:			
- size of the event			
- weather conditions and time of year			
- number and type of vehicles driving onto site			

PERSONAL and FITNESS TRAINERS

1-10 CLIENTS (group fitness classes)			
- 1 session per week - charge shown per quarter	97.50	98.50	1.03%
- 2 sessions per week - charge shown per quarter	195.00	197.00	1.03%
- 3 sessions per week - charge shown per quarter	292.50	295.50	1.03%
- 4 sessions per week - charge shown per quarter	390.00	394.00	1.03%
10+ CLIENTS (group fitness classes)			
- 1 session per week - charge shown per quarter	130.00	131.50	1.15%
- 2 sessions per week - charge shown per quarter	260.00	263.00	1.15%
- 3 sessions per week - charge shown per quarter	390.00	394.50	1.15%
- 4 sessions per week - charge shown per quarter	520.00	526.00	1.15%
Permit application fee	100.00	100.00	
Permit renewal fee	50.00	50.00	
Deposit (payable upon granting of permit)	250.00	250.00	

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CITY DEVELOPMENT AND CULTURAL SERVICES CHARGES FOR 2017/18

CRICKET

DRAYTON PARK	
All Day	
" " (Colts)	
Half Day	
" " (Colts)	
" " (Colts) Mornings only	
After 6.00 pm	
" " " (Colts)	
All Weather Pitch	
All Weather Pitch (Colts)	
FARLINGTON NOS 1, 2 & 3 and RUGBY CAMP	
All Day	
" " (Colts)	
Half Day	
" " (Colts)	
" " (Colts) Mornings only	
After 6.00 pm	
" " " (Colts)	
Schools per match Monday to Friday finish by 6.00 p.m.	
LANGSTONE HARBOUR SPORTS FIELD	
All Day	
" " (Colts)	
Half Day	
" " (Colts)	
" " (Colts) Mornings only	
After 6.00 pm	
" " " (Colts)	

CHARGES 2016/17	
Base rate	Base rate + 20.0% VAT

79.25	95.10
47.54	57.05
62.00	74.40
37.21	44.65
24.79	29.75
43.04	51.65
25.83	31.00
29.25	35.10
17.58	21.10

71.46	85.75
42.88	51.45
55.13	66.15
33.04	39.65
22.04	26.45
38.75	46.50
23.25	27.90
32.29	38.75

68.92	82.70
41.33	49.60
49.92	59.90
30.00	36.00
20.00	24.00
32.71	39.25
19.67	23.60

CHARGES 2017/18	
Base rate	Base rate + 20.0% VAT

80.20	96.25
48.11	57.75
62.74	75.30
37.65	45.20
25.09	30.10
43.56	52.25
26.14	31.35
29.60	35.50
17.79	21.35

72.32	86.80
43.39	52.05
55.79	66.95
33.44	40.15
22.31	26.75
39.22	47.05
23.53	28.25
32.68	39.20

69.74	83.70
41.83	50.20
50.52	60.60
30.36	36.45
20.24	24.30
33.10	39.70
19.90	23.90

1.20%
Increase

1.20%	1.21%
1.20%	1.23%
1.20%	1.21%
1.20%	1.23%
1.20%	1.18%
1.20%	1.16%
1.20%	1.13%
1.20%	1.14%
1.20%	1.20%
1.20%	
1.20%	1.22%
1.20%	1.17%
1.20%	1.21%
1.20%	1.26%
1.20%	1.13%
1.20%	1.18%
1.20%	1.25%
1.20%	1.16%
1.20%	
1.20%	1.21%
1.20%	1.20%
1.20%	1.17%
1.20%	1.25%
1.20%	1.25%
1.20%	1.15%
1.20%	1.27%

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Schedule A

CITY DEVELOPMENT AND CULTURAL SERVICES CHARGES FOR 2017/18

CHARGES 2016/17		CHARGES 2017/18			
Base rate	Base rate + 20.0% VAT	Base rate	Base rate + 20.0% VAT		
		1.4%			
43.04	51.65	43.56	52.25	1.20%	1.16%
25.83	31.00	26.14	31.35	1.20%	1.13%
25.83	31.00	26.14	31.35	1.20%	1.13%
15.50	18.60	15.69	18.80	1.20%	1.08%
68.92	82.70	69.74	83.70	1.20%	1.21%
41.33	49.60	41.83	50.20	1.20%	1.20%
41.33	49.60	41.83	50.20	1.20%	1.20%
24.79	29.75	25.09	30.10	1.20%	1.18%
16.38	19.65	16.57	19.90	1.20%	1.27%
9.83	11.80	9.95	11.95	1.20%	1.27%
11.17	13.40	11.30	13.55	1.20%	1.12%
8.38	10.05	8.48	10.15	1.20%	1.00%
43.04	51.65	43.56	52.25	1.20%	1.16%
25.83	31.00	26.14	31.35	1.20%	1.13%
9.92	11.90	10.04	12.05	1.20%	1.26%

FOOTBALL (from 1 June)

Per Pitch - Full facilities - Adults
" " " " - Juniors / 9v9
" " - Reduced facilities - Adults
" " " " - Juniors / 9v9
Double Banked Match - Full facilities - Adults
" " " " " - Juniors / 9v9
Double Banked Match - Reduced facilities - Adults
" " " " " - Juniors / 9v9
Schools - Per Pitch Per Hour - Full facilities
" " " " " - Reduced facilities

MINI SOCCER (from 1 June)

Per Pitch Per Match Full facilities
Per Pitch Per Match Reduced facilities

RUGBY (from 1 June)

Per Pitch
Off-pitch training session - 50% of pitch fee per session
Per Pitch - Juniors
Off-pitch training session - 50% of pitch fee per session - Juniors

ROUNDERS

Per Pitch - Per Match

BASEBALL AND SOFTBALL

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CITY DEVELOPMENT AND CULTURAL SERVICES
CHARGES FOR 2017/18

Per Pitch - Per Match

CHARGES 2016/17	
Base rate	Base rate + 20.0% VAT
25.83	31.00

CHARGES 2017/18	
Base rate	Base rate + 20.0% VAT
1.4%	
26.14	31.35

1.20% 1.13%

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Schedule A

CITY DEVELOPMENT AND CULTURAL SERVICES CHARGES FOR 2017/18

BRANSBURY PARK

NETBALL

Per Court - Per 1 1/4 Hours
 " " " " " - Juniors
 Charge per 1 1/4 Hours for Floodlights

CHARGES 2016/17

Base rate Base rate +
 20.0% VAT

9.92 11.90
 5.96 7.15
 9.92 11.90

CHARGES 2017/18

Base rate Base rate +
 20.0% VAT

1.4%

10.04 12.05 1.20% 1.26%
 6.03 7.25 1.20% 1.40%
 10.04 12.05 1.20% 1.26%

5-A-SIDE FOOTBALL (from 1 April)

Per Pitch - Per Hour
 " " " " " - Juniors
 Charge per Hour for Floodlights (in addition to Hire Charge)

18.50 22.20
 11.08 13.30
 8.17 9.80

18.72 22.45 1.20% 1.13%
 11.22 13.45 1.20% 1.13%
 8.26 9.90 1.20% 1.02%

TENNIS

Per Court - Per Hour
 " " " " " - Jnr/SC
 Charge for Floodlights per Court per Hour (in addition to Hire Charge)

 Reservation Fee for Block Booking of Tennis Courts - 20% of Court Fee
 (Leisure Service Committee, 4 June 1990)

4.71 5.65
 2.96 3.55
 3.71 4.45

4.76 5.70 1.20% 0.88%
 2.99 3.60 1.20% 1.41%
 3.75 4.50 1.20% 1.20%

Colts is 40% reduction
 Colts mornings is 60% reduction
 Football - juniors 40% reduction
 Football - reduced facilities 40% reduction

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Schedule A

CITY DEVELOPMENT AND CULTURAL SERVICES
CHARGES FOR 2017/18

CHARGES 2016/17		CHARGES 2017/18	
Base rate	Base rate + 20.0% VAT	Base rate	Base rate + 20.0% VAT
		1.4%	

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APPENDIX 1

Schedule A

PORTSMOUTH CITY COUNCIL **GREAT SALTERNS GOLF COURSE CHARGES**

1ST APRIL 2017 - 31ST MARCH 2018

To be operative from 1 April 2017 unless otherwise stated

	1st April 2016 - 31st March 2017 (inclusive of VAT @ 20%)			1st April 2017 - 31st March 2018 (inclusive of VAT @ 20%)		
<u>SEASON TICKETS</u>	<u>Start Fees</u>			<u>Start Fees</u>		
	<u>Ticket Cost</u>	<u>Weekday</u>	<u>Weekend</u>	<u>Ticket Cost</u>	<u>Weekday</u>	<u>Weekend</u>
<u>MAXI TICKETS</u>						
Offers unlimited play						
Adult 7 Day	£629.00	N/A	N/A	£629.00	N/A	N/A
Adult 5 Day	£499.00	N/A	N/A	£499.00	N/A	N/A
Senior Citizen 5 Day	£429.00	N/A	N/A	£429.00	N/A	N/A
Intermediate (22-25 years)	£350.00	-	-	£350.00	N/A	N/A
Intermediate (18-21 years)	£250.00	-	-	£250.00	N/A	N/A
Junior Maxi	£99.00	N/A	N/A	£99.00	N/A	N/A
<u>FLEXI TICKETS</u>						
Offers a reduced annual fee plus a Start Fee per round						
Adult 7 Day	£329.00	£4.50	£5.00	£329.00	£4.50	£5.00
Adult 5 Day	£259.00	£4.50	N/A	£259.00	£4.50	N/A
Senior Citizen 5 Day	£199.00	£4.50	N/A	£199.00	£4.50	N/A
Off-Peak Start Fee (available with Flexi Ticket, times as advertised)		£3.50	£3.50		£3.50	£3.50
Junior Off Peak	£39.00	£2.00	£2.50	£39.00	£2.00	£2.50
5 Day Tickets allow play Monday - Friday excluding Bank Holidays						
A Direct Debit scheme is available to those who wish to spread payments, at 3% handling charge (not Junior Off Peak)						
Junior Off-Peak: Monday-Friday after 10.00am & after 3.00pm Saturday, Sunday & Bank Holidays						
All Season Ticket prices include an amount for Golfers' Insurance, Adult £9.00, Juniors £7.00.						
<u>GREEN FEES</u>		<u>Weekday</u>	<u>Weekend</u>		<u>Weekday</u>	<u>Weekend</u>
Standard						
Adult		£17.00	£20.00		£17.00	£22.00
Senior Citizen		£14.00	£16.00		£14.00	£18.00
Junior		£10.00	£12.00		£10.00	£12.00
Off Peak						
Adult		£12.00	£12.00		£12.00	£12.00
Senior Citizen		£9.00	£9.00		£9.00	£9.00
Junior		£6.00	£6.00		£6.00	£6.00
Reduced Course Ticket						
Adult		£13.00	£15.00		£13.00	£15.00
Senior Citizen		£10.00	£12.00		£10.00	£12.00
Junior		£7.00	£8.00		£7.00	£8.00

Leisure Card Holders: 40% discount on Green Fees

Off-Peak Ticket: available as advertised (times vary through the year)

Reduced Course Ticket: applicable when only 12 - 17 holes available for play. If less than 12 holes Off-Peak Ticket applies

All Green Fees include an amount for Golfers' Insurance of 28p (Reduced Course Tickets 20p)

Penalty Charge for use of Golf Course without current ticket £20.00 in addition to Green Fee or Start Fee charge

Junior Rates: apply to under 18 years of age

Intermediate Rates: apply to 18 to 25 years of age

Senior Citizen Rates: apply if aged 65 or over on 1st April 2016 for both men & women

Bank Holidays: weekend rates and conditions apply

CANCELLATIONS WITH LESS THAN 6 HOURS NOTICE MAY BE SUBJECT TO A CANCELLATION FEE

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Agenda Item 4



Portsmouth
CITY COUNCIL

Title of meeting:	Culture, Leisure & Sport Decision Meeting
Date of meeting:	27 January 2017
Subject:	The Arthur Conan Doyle Collection
Report by:	Director of Culture and City Development
Wards affected:	All
Key decision:	No
Full Council decision:	No

1. Purpose of report

- 1.1 This report sets out to inform and update the Cabinet Member on the progress linked to the Arthur Conan Doyle Collection both in relation to the delivery of the Heritage Lottery Funded (HLF) bid in partnership with the Royal National Institute of the Blind (RNIB), the outline Education and Outreach plan for the Collection going forwards and the on-going work to realise a Sherlock Holmes experience in Portsmouth.

2. Recommendations

- 2.1 To acknowledge the work of the HLF funded project in partnership with the RNIB and especially the ability of the project to be developing such innovative work
- 2.2 To deliver the detailed Education and Outreach programme as detailed in Appendix A and to continue this work into 2017/18.
- 2.3 To continue to work with Tim Rusby of the Visitor Attraction Company to develop feasibility options for the delivery of a Portsmouth based Sherlock Holmes Experience and the need for the development of external funding bids.

3. Background

- 3.1 The Arthur Conan Doyle Collection - Lancelyn Green Bequest is the tangible result of Richard Lancelyn Green's lifelong interest in Conan Doyle and his work. The Collection testifies to the worldwide interest in Arthur Conan Doyle and Sherlock Holmes over the last century and to the wide range of Conan Doyle interest.
- 3.2 The Conan Doyle Collection is working in partnership with the Royal National Institute for the Blind (RNIB) who is the lead partner on an ambitious HLF funded project to help improve access and provide an improved visitor experience for the

blind and partially sighted community (BPS) to heritage, museum and archive collections.

- 3.3 This new project is being directly led by the RNIB in partnership with a number of organisations across the south and south east including Lewes Castle, Royal Pavilion Museums and Oxford Museum of Natural History. The project has been particularly attractive to us as it has enabled us to build on our extensive volunteer base and has allowed them further opportunities to expand their skills to include elements such as audio description and construction of handling collections to compliment exhibitions for the BPS community.
- 3.4 We are currently just over halfway through this project and it has resulted in some very interesting collaborations with both the other partner organisations but also some new ways of us work with the University of Portsmouth. We are currently developing a bespoke exhibition of accessible tactile panels with complimentary handling items which will extend the handling collections from the previous Sharing Sherlock project. Whilst the project will be targeting the BPS community we also hope that we can extend the learning and apply the skills developed by the volunteers to provide sensory access to the Conan Doyle collection for multiple audiences
- 3.5 Core to this development, and a benefit not anticipated at the point of the HLF submission, has been the ability to incorporate new technology into the project through the use of 3-D printers to manufacture tactile elements of the Collection to be used as handling items. This is proving to be an extremely innovative use of new technology and the University of Portsmouth School of Creative Technologies has been keen to use their expertise to help develop this strand of activity.
- 3.6 Portsmouth will be host to the final conference from this project later in 2017 where we hope to be able to showcase the learning from this project and highlight the important contribution the volunteers are giving to this Collection.
- 3.7 The return of Laura Weston, the Collection's Learning and Development officer from maternity leave has resulted in a renewed programme of activity for this important part of the work of the collection. A detailed outline of her proposed work for the next few months is listed within Appendix A and it would be anticipated that this work will be further extended through the next financial year.
- 3.8 As always the work of the volunteers is extremely important to the delivery of the whole collection and whilst some remain committed to the archiving aspects of the Collection there have been new opportunities through the project with the RNIB for volunteers to develop their skills further and we anticipate this will continue going forward.
- 3.9 The role of the volunteers working with the Collection is significant. Through 2016 they contributed a total of 969 hours which equates to a 0.5 of a full time equivalent post and has a monetary value to us as follows:

Volunteer Hours	Living Wage per hour	Basic Pay	Ni/Superann	Total
	£	£	£	£
969	7.85	7,607	1,460	9,067

- 3.10 A new element to the volunteer programme is through new partnership with Adult Social Care where we are now able to offer opportunities to volunteers with learning difficulties. Currently the Collection is able to support one person coming in once a week for a whole day and we are able to help them get relevant experience which supports their strengths whilst enabling them the opportunity to get involved in a supported working environment.
- 3.11 Work has continued around the detailed exploration of options for a Sherlock Holmes Experience based in Portsmouth. This has included discussions with both the Heritage Lottery Fund and also the Arts Council about the strategic importance of the Collection both nationally and internationally and how we can best realise our aspiration to the benefit of Portsmouth and access potential funding streams to enable us to achieve this.
- 3.12 Strategically the link between Sherlock Holmes and Portsmouth is very real as the character was created during Conan Doyle's time in the city. We know that the Collection is internationally a unique gem and we need to initiate this new development to unlock the commercial potential of the Collection. Through this we would also seek to challenge the perception of Portsmouth making Portsmouth's link with Sherlock Holmes a 'legendary connection' in the way in which Stratford-upon-Avon is identified with the link to William Shakespeare.

4. Reasons for recommendations

- 4.1 It is important to acknowledge the significant input of the volunteers both through the successful Sharing Sherlock project but also to expand on how we intend to further engage with them to support and develop the Conan Doyle Collection going forward.
- 4.2 The opportunity to be involved in the new RNIB led project will result in the development of some key skills for both staff and volunteers in working with communities who can find accessing our heritage collections quite challenging. We hope that this project will provide us with opportunities to pilot new ways of working which can also benefit other communities as well as the BPS community so opening up access to our collections and heritage even further.
- 4.3 The development of both a touring exhibition and a Sherlock Holmes Experience will mark a change in the strategic direction of the Collection enable the collection to be shared with a much wider international audience and potentially provide crucial income into the collection as well as profiling the city on a national and international platform as the birthplace of Sherlock Holmes.

5. Equality impact assessment (EIA)

- 5.1 An equality impact assessment is not required as the recommendations do not have a negative impact on any of the protected characteristics as described in the Equality Act 2010, as there is no change in policy.

6. Legal comments

- 6.1 There are no legal implications arising directly as a result of this report. However, its recommended that financial due diligence is maintained on the Visitor Attraction Company and legal implications examined as the project develops.

7. Director of Finance comments

- 7.1 The RNIB has been awarded HLF funding for a 'Sensing Culture' project, the aim of which is to make cultural service provision more accessible. The Conan Doyle Collection is one of the four partners in the South East that are taking part and have been allocated £33,360 to make the Conan Doyle collection more accessible to visually impaired people.
- 7.2 The delivery of the Education and Outreach programme and the work to consider options for the future display of the collection will be funded from current financial resources. Additional external funding streams will continue to be explored.

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Signed by:
Stephen Baily
Director of Culture and City Development

Appendices: **Appendix A: Outline of Education & Outreach work for the Conan Doyle Collection**

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
NII	

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by on

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Signed by:
Cabinet Member for Culture, Leisure and Sport

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Appendix A: Conan Doyle Report

Conan Doyle Collection: Education & Outreach programme 2017 Initial Outline

	Venue	Description	Aim of event
1	Branch libraries	Short activity on Sherlock Holmes	Raise awareness of Collection within branch libraries for staff & public (parents of children)
2	Kings Theatre	Mask making workshop for their Puppet themed Open Day	Contact with a different audience, forging relationships with local organisations
3	Doyle Room	ACDC Talk to Social Strollers group - (people with dementia or recovering from stroke or brain injury and other vulnerabilities who go on group walks with their carers)	Contact with a different audience and raise awareness of collection
4	Paulsgrove Community Centre	ACDC Talk to the Monday Club, a group of people at risk of isolation and loneliness	Contact with a different audience and raise awareness of collection
5	John Pounds Centre	ACDC Talk to the Wednesday Club, a group of people at risk of isolation and loneliness	Contact with a different audience and raise awareness of collection
6	Portsmouth History Centre, Doyle Room	'My Dear Laddie' talk as part of Book Fest, to showcase rarely viewed items from Collection	To raise the perceived value of the collection by having a small charge. Showcasing items rarely seen before to public. Further publicity of ACDC.
7	John Pounds Centre	ACDC Talk to the Friday Club, a group of elderly people at risk of isolation and loneliness	Contact with a different audience and raise awareness of collection
8	Commercial Road, Palmerston Road, Cosham High St, Fratton shops, Northend	Immersive theatre performances within each local shopping area, along with viral social media and web following.	To reach residents that may not know about the ACDC and the links to Portsmouth, as well as show the legacy of the performances virally to build a web audience internationally.

	shops and Paulsgrove shops		
9	Branch libraries	Children's half term activity Details to be confirmed	Raise awareness of Collection within branch libraries for staff & public (parents of children)
10	Somerstown Hub	ACDC Talk to the Southsea Friends, a group of elderly people at risk of isolation and loneliness	Contact with a different audience and raise awareness of collection
11	The Haven, Lake Road	ACDC Talk to the Welcome Club, a group of elderly people at risk of isolation and loneliness	Contact with a different audience and raise awareness of collection
12	Central Library	Showcase RNIB project Sensing Culture Exhibition at Julie Duffy's BPS event	Testing exhibition/handling objects with first BPS audience
13	Central Library	The Lost Hour event. Mini detectives with finger printing, secret writing and foot print analysis	Contact with different audiences, forging relationships with local organisations
14	Branch libraries	Easter holiday activity Details to be confirmed	Raise awareness of Collection within branch libraries for staff & public (parents of children)
15	Central Library	World Book Night - Alistair Duncan (member of London Sherlock Holmes Society) talk and quiz night	Building relationships with Sherlock/Doyle experts, raising awareness to local readers
16	Venue To be Confirmed	HLF Funded RNIB project, 'Sensing Culture' Conference	Sharing the learning, good practice developed and outcomes of the project to Museums across the South West and local organisations



Title of meeting:	Culture, Leisure & Sport Decision Meeting
Date of meeting:	27 January 2017
Subject:	Revenue Grants 2017/2018
Report by:	Director of Culture and City Development
Wards affected:	All
Key decision:	No
Full Council decision:	No

1. Purpose of report

- 1.1 To inform the Cabinet Member out the outline funding levels for the Revenue Grant payments to cultural organisations for the financial year 2017/18 following the outline budget agreement at the Full Council meeting on 13th December 2016.

2. Recommendations

- 2.1 **To confirm the details of the funding levels which have previously been agreed by Members at Full Council for cultural organisations for the financial year 2017-18.**

3. Background

- 3.1 There have been a series of reductions in funding to cultural organisations following an initial range of consultations undertaken regarding future funding for organisations in receipt of council money in October 2013. The Council meeting on 12th November 2013 outlined a number of reductions which were then amended during the meeting.
- 3.2 Through a range of measures officers were able to mitigate some of the reductions which had been proposed and not all the cuts were passed onto organisations for 2015/16. Officers also ensured that correspondence in March 2015 clearly confirmed both the grant levels for 2015/16 and highlighted the indicative grant payments for 2016/17.
- 3.3 Through continued careful budget management it has been possible to secure the same level of Revenue funding for the majority of Cultural organisations going into 2017-18 and these figures are detailed below.

- 3.4 The revenue grant contributions from the Council for 2017/18 are proposed as follows:

Organisation	Purpose of the Revenue Grant	Grant 2017-18
Aspex Visual Arts Trust	To support the work of Aspex as the primary contemporary visual arts space in Portsmouth	£16,900
Bournemouth Symphony Orchestra	To continue to as key concert centre with high quality professional classical concerts and outreach programme	£25,000
Kings Theatre	To support the programme of work at the Kings Theatre	£62,200
New Theatre Royal	To support the programme of work at the New Theatre Royal	£77,000
Peter Ashley Activities Centres	To support the work and activities at the two centres	£6,500
City of Portsmouth Preserved Transport	To provide specialist storage and maintenance for historic vehicles from Portsmouth's Museums collection	£5,300

- 3.5 Additionally a small grant has been identified for New Writing South who are specifically going to deliver strategic cultural work in the city:

Organisation	Purpose of the Revenue Grant	Grant
New Writing South	To support new and emerging writers through professional networks and activities	£5,000

- 3.6 All grant awards are subject to a detailed Service Level Agreement and a range of monitoring and measurable delivery in association with the funding provided by the Council.

4. Reasons for Recommendations

- 4.1 The provision of revenue funding to cultural organisations has a long history in Portsmouth and both Officers and Members have gone to considerable lengths to protect the revenue funding through the periods of budget reductions. The continued provision of funding both acknowledges the strategic importance of these organisations but also the role this funding provides in leveraging in funding from other cultural funders such as the Arts Council and Heritage Lottery Fund.

5. Equality Impact Assessment (EIA)

- 5.1 An equality impact assessment is not required as the recommendation does not have a negative impact on any of the protected characteristics as described in the Quality Act 2010, as there is no change in policy.

6. Legal Comments

- 6.1 The Council can use its powers under the general power of competence set out in section 1 of the Localism Act 2011 - to provide grants to cultural organisations. By confirming the funding level proposed in the report, the total value of the grant provided to each organisation over extended period needs to be calculated to ensure compliance with State Aid requirement as appropriate.

7. Director of Finance Comments

- 7.1 There is full financial provision for these payments in the 2017/18 service budget.

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Signed by:
Stephen Baily
Director of Culture and City Development

Appendices: None

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
Nil	

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by on

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Signed by:
Cabinet Member for Culture, Leisure and Sport